

CHILD'S DETAILS					
Surname <i>(Legal surname)</i>				First name(s) <i>(Legal name)</i>	
Known as				Date of birth	
First language				Other language(s)	
Gender	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Religion
Home address					
Postcode					

PRIMARY CARER DETAILS						
PARENT/CARER 1						
Relationship to child				Does this person have parental responsibility?	Yes	No
Surname			First name			
Home address <i>(if different to above)</i>						
Mobile tel no			Home tel no			
Occupation			Work tel no			
Email address						
PARENT/CARER 2						
Relationship to child				Does this person have parental responsibility?	Yes	No
Surname			First name			
Home address <i>(if different to above)</i>						
Mobile tel no			Home tel no			
Occupation			Work tel no			
Email address						

For office use only:

Sage updated	
Excel updated	
Occupancy updated	

Application fee received	
T&Cs signed	
Email confirmation sent	

Copy sent to Pre-school	
Healthcare/ SEND	
Settling in letter sent	

CHILD'S MEDICAL HISTORY

Please state any medical history that you feel the pre-school should be aware of:

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CHILD'S ADDITIONAL NEEDS OR DISCLOSURES

Does your child have any areas of concern which you would like to discuss with our Special Needs and Disability Coordinator?

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OTHER PROVISIONS

Does your child attend another childcare setting or have a childminder?

Name

Telephone Number

Yes

No

Email address

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EYPP (Early Years Pupil Premium)

EYPP is additional funding that can be claimed to support children in their learning and development. The pre-school may be eligible to claim this if you are in receipt of certain government benefits.

Would you like to be sent the EYPP Voluntary Registration form for us to check your eligibility?

Yes

No

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FEES AND BOOKING PATTERNS

- We require children to attend a minimum of two sessions per week.
- Universal and Extended Early Education Entitlement Funding can be used across all sessions. The funding does not cover the Montessori Supplement which will still be invoiced. Please refer to the Parent Contract & Terms and Conditions for a detailed outline of fees, invoicing and payment conditions.
- Session allocations are subject to confirmation nearer to the child's start date.

Preferred start date:

Age at preferred start date

PREFERRED SESSIONS (Please mark with a cross)

Monday

Tuesday

Wednesday

Thursday

Friday

8.45am – 12.45pm

12.45pm – 3.45pm

FREE EARLY EDUCATION ENTITLEMENT PLACE - subject to availability

We offer an FEEE funded only free place to which the Montessori Supplement is not applied. This is reserved for those families who are in receipt of certain government benefits and would be unable to afford the Montessori Supplement. It is allocated on a first-come first-served basis. If you would like to be considered for this place, please mark this box with a cross.

NOTE: If you have marked the box above with a cross, please contact finance@mymontessori.org.uk regarding availability before paying the Application Fee.

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CHILD'S ETHNICITY (Please mark with a cross)	
White	Asian or Asian British
English, Welsh, Scottish, Northern Irish or British	Indian
Irish	Pakistani
Gypsy or Irish Traveller	Bangladeshi
Any other White background	Chinese
Mixed or Multiple ethnic groups	Any other Asian background
White and Black Caribbean	Black, African, Caribbean or Black British
White and Black African	African
White and Asian	Caribbean
Any other Mixed or Multiple ethnic background	Any other Black, African or Caribbean background
Other ethnic group	Ethnicity not to be recorded
Arab	I do not wish my child's background to be recorded
Any other ethnic group	

APPLICATION FEE	
Please make a payment of £65 via Bank Transfer to the following account and record the payment details below:	
<ul style="list-style-type: none"> - Account Name: Play to Learn Limited – Flitch Green - Account Number: 55645868 - Sort Code: 30-97-24 - Reference: APPFEE [Child's surname] 	
Date payment was made:	
Amount paid:	

DECLARATION

To be completed by all Parents/Carers named as having parental responsibility on page 1.

I/We have read and understand the terms and conditions of the Parent Contract & Terms and Conditions and accept and agree to abide by them.

I/We understand that the Pre-school reserves the right to amend the Parent Contract & Terms and Conditions from time to time and that I/we will be given reasonable notice of any such amendment.

I/We understand that if I/we wish to remove my/our child from the Pre-school and terminate this contract that I/we must give notice in writing to Play to Learn Head Office by the relevant date given in the Parent Contract & Terms and Conditions, otherwise I/we will be liable to pay 6 weeks' fees in lieu of notice.

PARENT/CARER 1		PARENT/CARER 2	
Print Name		Print Name	
Sign		Sign	
Date		Date	

Please complete and return this form to: finance@mymontessori.org.uk

Alternatively, you may post it to:

Flitch Green Montessori, c/o Play to Learn Limited, Spriggs Yard, Thaxted Road,
Little Sampford, Saffron Walden, CB10 2SA.